

Performance warning

General example – there are variations for specific circumstances in the Faculty of Medicine

Dear [Student],

The academic intervention process described in this letter is intended to enable you to receive any support that you might need, and it is not recorded on your academic record.

Following the publication of the recent module results, your results give cause for concern, according to the criteria in section 2.3 / 2.6 [for medicine] of the Policy on Academic Intervention.

[Non-medicine students] You must email your Adviser of Studies by [date inserted] to explain your recent academic performance and your reasons for thinking that you will be able to improve your performance. Or if you are currently engaging with Student Services and have already discussed these matters, please email me directly at [Associate Dean (Students) email address] to let me know that this is the case. Please do not respond to registry-ug@st-andrews.ac.uk.

You may wish to arrange an appointment with one of our Wellbeing Advisers at Student Services or at CEED.

If you have any queries about this, feel free to contact your [Adviser of Studies or Personal tutor], or me directly at [Associate Dean (Students) email address].

[Medicine students] You may wish to discuss your situation with your Personal Tutor, Module Controller, or Pro Dean medsupport@st-andrews.ac.uk within the School, or arrange an appointment with one of the Wellbeing Advisers at Student Services or at CEED.]

Yours sincerely,

[Associate Dean (Students) / Pro Dean Medicine]

cc: Adviser(s) of Studies or Personal tutor